

**JOHN C. VANDERBURG ELEMENTARY
SCHOOL ORGANIZATIONAL TEAM
3:45 p.m. General Meeting ~ Held Virtually**

September 9, 2022 ~ Minutes

SOT members present: Administration – Ronda Reedom, Principal and Rikki Wiggs, Assistant Principal; Faculty Representatives – Brandy Vernaci (T) and Laurie Barkemeyer (T); and Parent Representatives – Mollie Halvorsen, Hope LaQuerre, and Michelle Monson.

The School Organizational Team meeting was called to order at 4:20 p.m. The agenda for this meeting was posted publicly on the school’s website at Vanderburg.es.com.

The School Organization Team may take items on this agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Agenda was followed as presented.

Speakers wishing to speak during the public comment period for this meeting may call Andrea Lucas @ 702-799-0540 prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal and district staff. Speakers that are disruptive will be asked to leave the meeting.

Minutes:

General Meeting minutes for August 29, 2022, were reviewed and a motion to approve was made by Hope LaQuerre and seconded by Rikki Wiggs. Minutes were approved.

General Discussion:

Vanderburg ES 2022-23 FALL Budget

| Fall 2022 | |
|---|---------------------|
| Funded Enrollment | 513 |
| Licensed | \$2,553,732.54 |
| Support Staff (instructional/office/custodial) | 560,384.75 |
| Admin | 305,413.05 |
| SLAs | 137,692.93 |
| Supplies | 80,885.25 |
| Carryover | NA |
| Total Budget Spent | 3,564,095.09 |
| Target Amount (Expectation of CCSD) | 3,431,178.43 |
| Remaining Budget To Spend | -132,916.66 |
| ESSER* (Elementary & Secondary School Emergency Relief) | 5,515.03 |
| English Learners* | 1,090.21 |
| At Risk* | 7,273.83 |

*Additional Funding Source

| | |
|---|---|
| -132,916.66 | Remaining Budget To Spend |
| <u>-94,969.60</u> -37,947.06 | Loss of 1 Teacher to Surplus |
| <u>-13,879.07</u> -24,067.99 | Allocated Additional Funding |
| <u>-10,885.25</u> -13,182.74 | From Supplies & Other Services <i>(\$70,000 left in Supplies)</i> |
| +13,182.74 | From SGF to CCSD Budget <i>(\$96,746.26 left in SGF)</i> |
| 0.00 | Remaining Budget to Spend |

Discussion:

- How many support staff total? Many; office staff, custodial staff, librarian, etc. Can any of those positions be shared? For example, the IT guy. No, that full time position was created by the district.
- Could we deplete the supply budget and use Pizza with a Purpose to replenish it? That would be a gamble because if we don't make the money we think we are going to, how do we buy supplies?
- Can we be proactive about the budget shortfalls in the future and start fundraising right away at the beginning of the school year? For example, start talking about Pizza with a Purpose in the spring to prepare for collecting funds in the fall. Yes.
- COSA plays a big role in this. We lost 100 to 150 seats and we asked the district to open up more seats because we have the space in the building. The district was trying to spread things out. The idea of COSA is for us to not have to surplus teachers each year because it levels and stabilizes enrollment.
- Teachers have line items in SGF. We discussed the possibility of pulling some of the support staff extra half hours from the SGF which would increase the supply budget.
- Monday, Mrs. Reedom will ask for volunteers. If no one volunteers, the teacher with the lowest seniority will be surplus towards the end of September or early October.
- Each school is entitled to a SOSA (Sub On Special Assignment). Mrs. Reedom would like to place the long-term sub in the class where we are losing the teacher so she would not have to distribute the class. The SOSA position has not been filled in our building yet. If we cannot find someone, the class will need to be broken up.
- A parent mentioned concerns regarding parents potentially not being happy about having their child in a classroom with a long-term substitute teacher.

Next Meeting: Future meeting to be determined after SOT elections.

Adjournment

Meeting was adjourned at 4:30 p.m.

Minutes respectfully submitted by,

Laurie Barkemeyer (Meeting was recorded and minutes were created using the recording.)

Recording Secretary