

**JOHN C. VANDERBURG ELEMENTARY
SCHOOL ORGANIZATIONAL TEAM
3:45 p.m. General Meeting ~ Held Virtually**

October 27, 2021 ~ Minutes

SOT members present: Administration – Ronda Reedom, Principal and Rikki Wiercinski, Assistant Principal; Faculty Representatives – Brandy Vernaci (T), Laurie Barkemeyer (T), and Misty Olmos (SS); and Parent Representatives – Mollie Halvorsen, Hope LaQuerre, and Michelle Monson.

The School Organization Team meeting was called to order at 3:45 p.m. The agenda for this meeting was posted publicly on the school's website at Vanderburg.es.com.

The School Organization Team may take items on this agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Agenda was followed as presented.

Speakers wishing to speak during the public comment period for this meeting may call Andrea Lucas @ 702-799-0540 prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal and district staff. Speakers that are disruptive will be asked to leave the meeting.

Introductions

The previous and new team members introduced themselves. At this time, the SOT has four elected SOT staff members and three parents. This creates an imbalance and Ronda is waiting for support from the district to know if we can add another parent or if a staff member needs to step down.

Minutes

Minutes were reviewed and a motion to approve the General Meeting minutes for September 29, 2021, was made by Misty Olmos and seconded by Mollie Halvorsen. Minutes were approved. Minutes for September 7, 2021, were unavailable at the time the meeting commenced.

- Note Regarding Minutes: No one picked up our open positions in surplus, so they are being posted again.

Functions of SOT: Ronda Reedom explained the function of the School Organization Team and scope of the Team's advisory authority.

- Selection of Chair: Misty Olmos volunteered and was selected as the Chair.
- Selection of Vice Chair: Mollie Halvorsen volunteered and was selected as the Vice Chair.
- Secretary: Laurie Barkemeyer was nominated and accepted the position of Secretary.
- Agenda: Misty requested that Ronda Reedom continue to create the agendas.
- Meetings: Team agreed to set meetings on a month-by-month basis.

Transfer of Authority and SLA (Service Level Agreements) Survey: The district was asking us to complete a survey regarding Survey Level Agreements, however, the surveys have been removed. The Survey Level Agreements were put in place so that each school could decide on providers for services (e.g., power). However, the district puts the money in the budget, but then takes it back out. We have pavers that need to be fixed because the roots of the plants are lifting them, but the district will not fix them because they did not install them and would not have. The marquis is also broken, but CCSD won't fix it because an outside service provider installed it. The sound system is broken and will not be fixed by the district because it was donated to the school. They will charge \$250 to come and look at it. That cost is not applied towards any repair. Parent comment - Regarding the pavers, are we liable if someone gets hurt? Yes, however, the district will not repair them. Parents expressed concerns regarding the district not providing general maintenance in the building to keep staff, students, and others safe and informed.

General Discussion:

- Team Norms: Discussion of norms.
- Meeting Procedures: Procedures to be followed, such as calling meetings to order, approving minutes, etc. were reviewed. Parent questioned whether we expect consensus or majority to pass when voting. At this time, most members agree to have motions passed by majority vote. Team agreed to discuss this after learning whether we will add another parent or a staff member will step down.

- Agenda Planning: Agenda items should be submitted about five days in advance of the meeting so the agenda can be posted online three days before the SOT meeting.
- Future Meetings: Meetings will be scheduled on a month-by-month basis. The next meeting is scheduled for Wednesday, November 17th at 3:45 p.m.

Discussion: Parent requested a copy of the performance plan for the school. It is not ready at this time. It is due November 12th and procedures are that the Performance Plan needs to be approved before the plan is presented to the SOT.

How are we doing with supplies, such as paper towels and wipes? We are out of paper towels. They have been ordered, but are not here yet.

Adjournment

Meeting adjourned at 4:45 p.m.

Minutes respectfully submitted by,
Laurie Barkemeyer
Recording Secretary