

**JOHN C. VANDERBURG ELEMENTARY  
SCHOOL ORGANIZATIONAL TEAM  
3:45 p.m. General Meeting ~ Held Virtually**

**February 8, 2023 ~ Minutes**

SOT members present: Administration – Ronda Reedom, Principal, Rikki Wiggs, Assistant Principal; Faculty Representatives – Brandy Vernaci (T), Laurie Barkemeyer (T), and Kiah Rivera (SS); and Parent Representatives – Courtney Coughenour, and Mollie Schneider-Halverson.

The School Organizational Team meeting was called to order at 3:45 p.m. The agenda for this meeting was posted publicly on the school’s website at Vanderburg.es.com.

The School Organization Team may take items on this agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time. Agenda was followed as presented.

Speakers wishing to speak during the public comment period for this meeting may call Andrea Lucas @ 702-799-0540 prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, team members, the principal and district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

**2.0 Old Items:**

- 2.1** General Meeting minutes for January 30, 2023, were reviewed and a motion to approve was made by Ronda Reedom and seconded by Courtney Coughenour. Minutes for January 30, 2023, were approved.

**3.0 New Items:**

- 3.1 2023 – 2024 School Budget

**Vanderburg Elementary School - Budget 23/24**

Fall 2023/2024 - Projected		Fall 2023/2024 - Actual Sept/Oct. 2023
<b>Projected Enrollment w/ out Self Contained Sped</b>	<b>521</b>	
<b>Target Amount</b>	<b>3,409,493.90</b>	
Licensed	2,495,397.47	
Support Staff (instructional/office/custodial)	571,338.32	
Admin	305,413.05	
SLAs	153,191.60	
Supplies	****	
Carryover (supply/service, attrition, SLA)	0	
ESSER* (Elementary & Secondary School Emergency Relief)	0	
English Learners*	39,024.01	
At Risk*	25,908.13	

<b>TOTAL Budget Spent</b>	<b>3,525,340.44</b>	
<i>Remaining to Spend</i>	<i>-115,846.54</i>	

**Additional Funding Sources**

Other: Do not come out of our budget (cannot reallocate funds)

- Read by Grade 3 State Grant: paid for Learning Strategist
- SPED staff & GATE teacher covered through CCSD funds
- Service Level Agreements include: *English Language Learner Placement Training Personnel, Landscaping & Maintenance, MAP Testing Costs, WIDA Testing, Utilities & Trash, Transportation, Family and Community Engagement, Juvenile Connections*

**Summary**

General Funds

- Maintain class sizes to support student learning and catch up due to COVID
- We will need to cut one teacher

ELL Funding

- Used to keep class sizes smaller/save current teaching positions

At-Risk

- Used to keep class sizes smaller/save current teaching positions

ESSER

- \$0.00 – Used to save a teacher this year – to avoid surplus

**Options to Balance Budget**

*-\$115,846.54*

**Option 1**

Loss of 2 teachers *-\$115,846.54*  
(\$94,969.50 x 2) \$189,939.08  
\$74,092.54 to Supplies & Other Services

**Option 2**

Loss of 1 teacher *-\$115,846.54*  
\$94,969.50  
*-\$20,877.04*  
Remove all extra hours \$19,318.26  
*-\$1,558.26*  
Check to CCSD from JCV +\$70,000.00  
68,441.22 to Supplies and Other Services

**Option 3**

Loss of 1 teacher *-\$115,846.54*  
\$94,969.50  
*-\$20,877.04*  
Check to CCSD from JCV +\$85,000.00  
\$64,112.96 to Supplies and Other Services

**Possible Class Sizes**

23/24 Projected Fall Enrollment is 521 without self-contained students

Grade	Current (22/23)	Possible (23/24)
Kindergarten	Students: 81 Teachers: 3 Ratio: 27	Students: 81 Teachers: 4 Ratio: 20.25
1 <sup>st</sup> Grade Limit is 22 students	Students: 74 Teachers: 4 Ratio: 18.5	Students: 74 Teachers: 3 Ratio: 24.6
2 <sup>nd</sup> Grade	Students: 85	Students: 85

Limit is 24 students	Teachers: 4 Ratio: 21.25	Teachers: 3 Ratio: 28.3
3 <sup>rd</sup> Grade Limit is 24 students	Students: 82 Teachers: 4 Ratio: 20.5	Students: 82 Teachers: 3 Ratio: 27.3
4 <sup>th</sup> Grade	Students: 88 Teachers: 3 Ratio: 29.3	Students: 88 Teachers: 2 Ratio: 44
5 <sup>th</sup> Grade	Students: 94 Teachers: 3 Ratio: 31.3	Students: 94 Teachers: 2 Ratio: 47

Motion was made by Laurie Barkemeyer to approve the **Option 3** budget. The motion was seconded by Mollie Schneider. Motion was passed.

### 3.2 School Performance Plan Status Check ~

- 3.2.1 Goal: Increase the number of students proficient in mathematics from 74.0% (Spring 2022) to 77.1% (Spring 2023) as measure by SBAC assessment. Status – At risk. According to winter MAPS, students projected to be proficient on the SBAC in math was 64%.
- 3.2.2 Goal: Increase the number of students proficient in ELA from 77.4% (Spring 2022) to 82.5% as measured by SBAC assessment. Status: Strong – According to the winter MAPS, students projected to be proficient on SBAC was 70%.
- 3.2.3 Goal: All teachers will consistently plan on-going learning opportunities based on evidence of all students current learning status as measured by PLC observation tool. Status – Strong.
- 3.2.4 Goal: The number of students reporting they “will only volunteer to answer a question if they are sure their answer is right” will decrease from 34.38% in 2022 to 30% by the 2022-2023 District Survey administration. Status: Strong – According to the winter 2023 Panorama survey, the topic of “Raise Your Hand” increased from 70% to 79%.

### 4.0 General Discussion:

- 4.1 Discussion and Request for Future Meeting

### 5.0 Information:

- 5.1 Next Meeting, Monday, March 22<sup>nd</sup> at 3:45 p.m.

### Adjournment

Meeting was adjourned at 4:55 p.m.

Minutes respectfully submitted by,  
Laurie Barkemeyer  
Recording Secretary