

**AGENDA**  
**John C. Vanderburg ES**  
**School Organizational Team Meeting**  
**Google Meet: [SOT 12.17.25 Google Meet Link](#)**  
**Wednesday, December 17, 2025**  
**3:45 - 4:45 pm**

**School Organizational Team Members:**

Courtney Coughenour, Parent Member Representative  
Grant McCandless, Parent Member Representative  
Lisa Segler, Parent Member Representative  
Kirk Silvernail, Parent Member Representative  
Katie Byrnes, Staff Member Representative  
Katia Cheetany, Staff Member Representative  
Carolyn Lustig, Staff Member Representative  
Ronda Reedom, Principal & Staff Member Representative  
Rikki Wiggs, Assistant Principal

This meeting agenda is posted publicly on the school website at [Vanderburg.es.com](http://Vanderburg.es.com).

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Rikki Wiggs or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and District staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

**2.0 Old Items**

- 2.1 Review & approve [November SOT Minutes](#)

**3.0 New Items**

- 3.1 CCSD Pre-Kindergarten - Grade 12 Student Code of Conduct Plan Review
- [CCSD Pre-Kindergarten - Grade 12 Student Code of Conduct](#)
  - [Incident Response Guide](#)
- 3.2 Please review the documents linked above. Any recommendations will be documented during the January 2026 SOT Meeting.

**3.0 General Information**

- 3.1 Next Meeting: <Virtual, DATE, 3:45 pm>

#### **4.0 Public Comment Period (Two (2) minutes maximum allotted)**