

MINUTES
John C. Vanderburg ES
School Organizational Team Meeting
Google Meet: <https://meet.google.com/ngb-aoty-uex?hs=122&authuser=0>
September 17, 2025
3:45 pm

School Organizational Team Members:

Courtney Coughenour, Parent Member Representative
Anterio Kittrell, Parent Member Representative
Randy Norton, Parent Member Representative
Kat O'Connell, Parent Member Representative
Katie Byrnes, Staff Member Representative
Katia Cheetany, Staff Member Representative
Carolyn Lustig, Staff Member Representative
Ronda Reedom, Principal & Staff Member Representative
Rikki Wiggs, Assistant Principal

This meeting agenda is posted publicly on the school website at VanderburgES.com.

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Rikki Wiggs at 702-799-0540 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal, and school district staff. Disruptive speakers will be asked to leave the meeting.

1.0 Welcome & Roll Call

The meeting began at 3:45.

In attendance: Ronda Reedom - principal

Rikki Wiggs - Assistant principal

Katie Byrnes - staff

Katia Cheetany - staff

Randy Norton - parent

Kat O'Connell - parent

Carolyn Lustig - staff

Courtney Coughenour- parent

Laurie Barkemeyer- staff

Rissa Gunderson- parent

Mrs. Benoit- parent

2.0 Old Items

2.1 Review & Approve [August 2025 Minutes](#)

3.0 New Items

3.1 Strategic School Budget: Fall 2025-2026

Ms. Reedom went over the strategic budget.

She shared the 2025-2026 staffing, including the student to teacher ratio in each grade level.

As of Count Day, we were over our projection (466 to 483). Since the actual number is over the projection, this is a positive regarding the budget.

Fall 2025 - 2026 Budget Overview	
Licensed (\$125,205)	2,769,180.49
Support Staff (instructional/office/custodial/extra hour)	893,456.53
Admin	392,758.50
Transferred Responsibility	171,871.00
English Learners*	55,501.50
At Risk*	16,829.95
Carry Forward Under 5%*	117,837.11
Supplies	0.00
TOTAL Budget Spent	4,227,266.52
CCSD Target Amount	4,184,472.44
REMAINING BUDGET TO SPEND	-42,794.08

* Additional Funding Source

Ms Reedom shared this breakdown chart to explain the budget breakdown.

Other Funding: Does not come out of our budget (cannot reallocate funds)

*Read by Grade 3 State Grant: paid for Learning Strategist..

*SPED staff & GATE Teacher covered through CCSD funds.

*Transferred Responsibility: *English Language Learner Placement Testing Personnel, Landscaping & Maintenance, MAP Testing Costs, WIDA Testing, Utilities & Trash, Transportation, Family and Community Engagement, Juvenile Connections*

Summary of Fall 2025

- Goal: To support student growth and academic/social success - Keeping class sizes as small as possible
- Outcome:
 - Staffing stable; All licensed positions remain
 - Supplies & Other Services line needs money

Proposal to Balance Budget

- \$42,794.15

- 45,757.69 (split fund SBT position)

2,963.54

- 32,756.24 (Support staff extra 1.0 hour to 0.5 hour)

\$ 35,719.78 (to Supplies and Other Services)

A parent asked about SGF (funds) and the supplies. Ms. Reedom explained the difference between the sources of money. The parent was wondering if we could use money from the SGF to put in supplies to keep the extra hour for support staff. Ms. Reedom explained that a step like that would cut the SGF in half, limiting us from completing some needed purchases.

Overall enrollment is down.

Mr. Norton gave Ms. Reedom a compliment about how well she allocates the money in the budget where the focus is on student learning and safety.

Members of the SOT approved the budget proposal.

Ms. Reedom will be sharing the budget results with the staff on Friday morning (9-19-25).

3.2 School Performance Plan: Overview

Inquiry Areas

Inquiry Area 1: Student Success

SMART Goal 1: Increase the number of students proficient in mathematics from 69% (Spring 2024) to 73% (Spring 2025) as measured by the SBAC assessment.

Formative Measures: MAP Benchmark assessment (Fall, Winter, Spring) to monitor student growth above/below the 61st percentile and projected SBAC proficiency.

Aligns with District Goal

Inquiry Area 1: Student Success

SMART Goal 2: Increase the number of students proficient in ELA from 72.6% (Spring 2024) to 76.6% (Spring 2025) as measured by the SBAC assessment.

Formative Measures: MAP Benchmark assessment (Fall, Winter, Spring) to monitor student growth above/below the 61st percentile and projected SBAC proficiency.

Aligns with District Goal

The teachers are participating in the LETRS training.

We are using HMH, 95 Phonics, and other supportive materials to provide the students the needed support.

There will also be opportunities for math training for the staff to use the MAP results and plan for math to support all types of learners.

The focus is to look at bringing students in an increased progression, including the students who already meet the standards.

PLC time for teachers, collaborative discussions, purposeful planning, and use of data to support student learning.

In addition to the teachers' steps, there will be a focus on student attendance.

Ms. Reedom explained the reason we are a four star school. We are an area of improvement for math in both achievement and growth. We can also gain more points if we can improve absenteeism.

A parent making a suggestion:

For future SOT members plus in a Parentlink:

Start informing the entire school (families) about the school ranking and explain how things affect star ranking.

Parentlink: adjustments - Less information - break-down of information

The parent (Mr. Norton) shared an appreciation about the information shared in the Parentlink. As a parent, he feels that he is informed.

Suggestion: SOT election to be sent out separately instead of the main Parentlink.

4.0 General Discussion Discussion and Request(s) for Future Meeting

5.0 Information

5.1 Next Meeting: <Google Meet, _____ (holding off on scheduling until the next SOT team members are selected) @ 3:45 pm

6.0 Public Comment Period (2 minutes maximum allotted)

The meeting adjourned at 4:52 P.M.